

**Matilda Torres High School  
School Site Council Meeting  
Minutes of 01/30/23**

**SSC Members:**

Kristen O'Berg	Andrea McCord	Marth Solis	Erica Ramos
Maria Mujica	Nicolle Ruiz	Mario Ruiz	Jose Rodriguez
Erick Mendoza			

**Guests:**

Brad Holck	Monica Chavira	Erica Gamino	Daisy Marcello
Joetta Fleek	Ray Seibert		

1. Welcome/Introductions
  - a. Intros via whip-around with all parties introducing themselves (Name, Position, Years on SSC)
  - b.
2. Call to Order
  - a. Quorum established at 4:09 pm.
  - b. Jose Rodriguez called meeting to order at 4:09pm.
    - i. Kristen O'Berg first the motion. Martha Solis seconds the motion.
3. Adoption of Agenda
  - a. Erica Ramos motioned for the adoption of the agenda of 01/30/23.
  - b. Mrs. Mujica seconded the motion. All were in favor to proceed with no further comments.
  - c. Agenda Approved
4. Public Input
  - a. Jerry Lutz (parent) - Football field and its inability to be utilized
    - i. The track team is practicing on concrete, concerned as to why they cannot use the track while there is no construction seemingly on the track itself.
    - ii. Mr. Holck addressed concerns regarding best information - public and student access blocked off due to liability
    - iii. Mr. Holck suggested we can contact the district office in regards to making parts of the field available; hope it that it will be finished by first semester next year
    - iv. Concern is that it remains a problem for students coming back for senior year
5. Reading & Approval of Minutes of 10/20/22
  - a. Reading of minutes by council members.
    - i. Corrections Noted:
      1. Fix "Nicholle" to "Nicolle"
      2. Erica Solis changed to Erica Ramos
  - b. Ms. Mujica motioned to approve the agenda of 11/28/22 with the noted changes.

- c. Mrs. O'Berg seconded the motion.
- d. All were in favor to approve the minutes with the noted changes with no further comments.

6. New Business

- a. Mr. Holck presents and explains the School Site Safety Plan
  - i. Explains go-to people and maps in regards to evacuations and relocations in case of emergencies
  - ii. Requires a school safety walk to make sure that various access of exterior and interior needs of the school is up to par with where they need to be
  - iii. Mrs. Chavira asked about doing drills with students
    - 1. An outside agency being brought in to work with staff to practice lockdown drills to create greater comfort
  - iv. Mr. Lutz brought up personal experience about creating a possible log for accountability on who is checking what areas to make sure that it is kept up with along with changes in personnel
    - 1. Mr. Holck explained that there is not currently a log, but security staff currently calls out zone clearance - a log will be discussed as a possibility in the future
  - v. Mrs. Ramos brought up the concern about students being seen in the crosswalk
    - 1. Mr. Holck discussed bringing that concern up with the district for solutions in the near future
  - vi. Jose Rodriguez motioned to approve the School Site Safety Plan
  - vii. Martha Solis seconded the motion.
  - viii. All were in favor of approving the School Site Safety Plan
- b. Follow up & review of Proposed Single Plan for Student Achievement (SPSA)
  - i. Jose Rodriguez motioned to table this discussion to the next meeting when Mrs. Rodriguez returns from a WASC observation opportunity.
  - ii. Nicolle Ruiz seconded the motion.
  - iii. All were in favor of tabling the discussion to the next meeting.

7. Old Business

- a. None at this time

8. Reports:

- a. None at this time

9. Announcements:

- a. Winter Formal is this Saturday
- b. Counselors are in classes and feeder middle schools to register for the next school year
- c. ELPAC testing is happening next week
- d. NWEA happening after that in the near future
- e. We just cast our first musical - the Wizard of Oz
- f. Next meeting will be held on March 6th, 2023

10. Next Meeting

- a. March 6th, 2023

11. Adjournment

- a. Martha Solis motioned for adjournment at 4:42 pm.

- b. Ms. Mujica seconded the motion and all attendees were in agreement with no further comments.