



Madera Unified School District
September 6, 2023
Lecture Hall
**English Learner Advisory Committee (ELAC)
Meeting # 1-Agenda**

- 1. Welcome and Introduction**
- 2. Call the meeting to order**
- 3. Call for additions/deletions of agenda items**
- 4. Public Input**
- 5. New Business**
 - A. ELAC Basics**
 - a. ELAC Norms
 - b. Purpose of the ELAC
 - c. Parliamentary Procedures
 1. Bylaws
 2. Robert's Rules of Order
 - d. Roles and responsibilities of ELAC officers
 - e. Nominations & Elections for ELAC officers
 1. Chairperson
 2. Vice-Chairperson
 3. Secretary
 4. DELAC representative
 5. DELAC alternate representative
 - B. MUSD's Uniform Complaint Procedures, including William's Requirements**
 - C. Initial student identification & ELPAC Testing**
 - D. New Parent Notification Letter**
 - E. Conduct a Needs Assessment**
 - a. Review the survey questions & have parents complete the survey
 - F. California Rural Legal Assistance Foundation**
 - a. Storm Assistance for Immigrants (SAI) in Madera County- Nataly Contreras
 - G. WASC Self-Study Report Information and Survey- Dr. Wheeler (Dean of C & I)**
 - H. ELAC Calendar**
- 6. Announcements**
- 7. Next Meeting**
 - A. November 7, 2023**
- 8. Adjournment**

Date Posted: September 1, 2023

(Notice of the meeting shall be posted at the school site, or other appropriate place accessible to the public, at least 72 hours before the time set for the meeting. The notice shall specify the date, time, and location of the meeting and contain an agenda describing each item of business to be discussed or acted upon. *Copies of all distributed materials must be attached to the secretary's official minutes. These minutes must be maintained for 3 years.*)